**Match Official Duties for Hockey Season 2019 – 20**

Below are the listed duties of Match Official (MO) for hockey season 2019 – 20 applicable for all premier division games and to any other elected HKHA matches or events.

**PRE MATCH**

(a) Checking Appointments

- Check email frequently and confirm appointment promptly.

- Please inform HKHAUS, without delay, if you are unable to perform your duty.

- All MO must wear HKHAUS official yellow shirt and dark coloured trouser / pants.

(b) Reporting to Technical Table

- Please report to the technical table at least 15 minutes prior to the match.

- Please check the table equipment and report any problems to HKHAUS. Please also bring a spare stopwatch as emergency backup (NOT Smartphone).

(c) Warm Up

- Teams are advised to warm up on the pitch up to 2 mins before the time of push back. MO (with the agreement of the umpires) has the power to shorten the warm up time on the pitch if the completion of the preceding match is delayed for any reason whatsoever.

(d) Players Check

- With the help of umpires, MO must check the electronic match card and player ID’s especially on visiting players to ensure all players taking part are listed officially.

**DURING MATCH**

(a) Captain

- Make sure there is an appointed or acting Captain of each team on the field of play or on the bench at all times during the match.

- No player on the field is permitted to be equipped with any device to receive communication.

(b) Keeping Time and Recording

- Keep time and watch the umpire’s signals carefully. Acknowledge any stoppage clearly.

- Control the penalty card suspension. For green and yellow card, suspension starts when the player is seated in the designated area. Ensure to stop player’s suspension time as well when penalty stroke is awarded, during quarter break time or if umpire stops time for any reason and start when the umpire does so.

i) For any offence, if the offending player is warned/indicated by a green card, the offending player is temporarily suspended for two minutes of playing time.

ii) For any offence, if the offending player is temporarily suspended by a yellow card, the umpire who issues the yellow card will indicate the duration of temporary suspension to the Match Official on duty otherwise temporary suspension of a minimum of five minutes of playing time will apply.

iii) The green or yellow carded player is permitted to resume play when the Match Official on duty indicates that the period of suspension has been completed unless this occurs during the taking of a penalty corner in which case the player cannot return until the penalty corner has been completed or another penalty corner is awarded.

iv) If the offending player is a goalkeeper or player with goalkeeping privileges, the Match Official on duty notifies the Umpires when the period of suspension has been completed; the Umpires stop the time at the next stoppage of play to enable that player to resume play.

v) For any offence, if the offending player is permanently suspended by a red card, then that player shall leave the field of play immediately. Staying at the team bench is not permitted.

(c) Composition and Control of Team Benches

- The Team Manager, Coach, Physiotherapist and nominated substitute players for the match are permitted to sit on the team bench.

- Nominated Team Manager for the match is responsible for the conduct of all persons occupying the team bench. Vocal communication by team officials and / or players on the team bench MUST NOT be directed at the technical officials seated at the table, the Umpires and / or the players of the opposing team.

- If misconduct occurs after a Team Manager has been warned about acts of misconduct on his / her team bench, the Match Official on duty is empowered to order the person or persons involved to leave the team bench for the rest of the match. After the match, the Match Official will report the circumstances to the relevant sections of HKHA who may take further disciplinary action.

(d) Admission to the Field of Play

- No one, except the players and umpires properly engaged in a match, may enter the field of play during the match without prior permission of one of the umpires. This rule must be applied strictly, even in the case of incapacities.

- The team coach may not enter the field of play at any time.

(e) Incapacity Treatment

- NO TREATMENT FOR INCAPACITY IS ALLOWED ON THE FIELD OF PLAY.

- Only the registered team manager and/or physiotherapist is allowed to enter the field with permission of one of the umpires. In the absence of either of those officials, substitute players may enter only if authorised by the umpire.

- If any person from the team bench and/or the on-duty doctor enters the field of play to attend to a player (other than a goalkeeper) that player must leave the field of play and return to the team bench area for a minimum of two minutes. The two-minutes period will be managed by the MO on duty. The player required to leave the field may be substituted, however there shall be no substitution following the award of a penalty corner.

- In the case of an injury to a goalkeeper, the team manager and/or physiotherapist may enter the field of play with material for treatment to assess and as appropriate provide brief treatment or remove the goalkeeper concerned from the field of play as soon as it is safe to do so.

- A player with an injury causing bleeding must leave the field of play and shall not re-enter until the bleeding has ceased, the wound is adequately covered and his clothing, if blood stained, has been replaced.

- If there is blood staining to the field of play, MO is responsible to get the affected area to be cleaned immediately.

(f) Refreshments

- No liquid or other refreshment may be consumed on the Field of Play. Any player wishing to take refreshment during a match, including during time stoppages must leave the Field of Play. A goalkeeper may leave and re-enter the Field of Play adjacent to the goal.

(g) Substitution

- Substitution is permitted at any time except within the period from the award of a penalty corner until after it has been completed; during this period substitution is only permitted for injury to or suspension of the defending goalkeeper

- Substitution of a player is permitted only after that player has left the field.

- Field players must leave or enter the field for substitution purposes within 5 meters of the center-line on a side of the field agreed with the umpires.

- Time is stopped for substitution of goalkeepers (i.e. wearing full protective equipment) but not for other substitutions.

(h) Half Time

- The interval at half time will be ten (10) minutes. (Premier Division Games)

- Team officials and players may leave the technical facility areas surrounding the field of play during half time and must return not less than two (2) minutes before the match is due to restart. Please assist the umpires to ensure that the teams return in good time to re-start the game.

(i) Other Responsibilities

- MO is responsible to ensure that players do not change their stick between the award and completion of a penalty corner or penalty stroke unless it no longer meets the stick specification.

- MO is responsible to list out any contraventions related to uniform, any misconduct by the team officials or players and any other issues that you wish to bring to the attention of the Sections.

- MO is responsible to remind Umpires to enter the details about Yellow/Red cards and final result on the match card but if required assist them in doing so.

GOOD LUCK AND HAVE AN WONDERFUL SEASON